

Certificate in Counselling Skills and Theory Application Form

PLEASE ENSURE YOU READ THE INFORMATION BELOW CAREFULLY.

The information on this application will be made available to the interviewers and those members of the training team involved in the selection of candidates for the Certificate in Counselling Skills and Theory. The information is stored on a computer database.

We wish to ensure that the application process is fair and in line with our Equal Opportunities Policies. The information you provide on this form is the only information we will use in deciding whether you will be shortlisted for an interview. It is therefore important that you complete the form fully.

Once you submit this form, the Administration Team at Basingstoke Counselling Service will receive an automated notification. We will email you within two weeks to inform you whether or not you have progressed to the next stage.

- Section 1 - Contact Details
- Section 2 - Qualifications
- Section 3 - Employment History
- Section 4 - About You
- Section 5 - References
- Section 6 - Equal Opportunities Monitoring Form

* Required

Contact Details

1. Date Form Completed *

2. Title

- Mr
- Mrs
- Miss
- Ms
- Other

3. First Name *

4. Surname *

5. Gender *

6. Preferred pronouns *

- she/her
- he/him
- they/them
- Other

7. Email Address *

All of our communication is by email where possible. If you do not have an email address please type N/A and we will contact you on the contact number you have provided.

8. Postal Address: Line 1 *

9. Postal Address: Postcode *

10. Contact Numbers *

Please add the best number for us to contact you on

11. Which course are you applying for? *

Please indicate your preferred course. Full details, including the Intensive Certificate Course interview date, can be found on the website.

- Intensive Certificate Course beginning Feb 2024
- One-year Certificate Course beginning Sept 2024

12. How did you hear about our course?

To help us with future marketing please let us know how you heard about our certificate course.

- Our website
- Facebook
- Twitter
- Linked In
- At work
- Community space
- Introduction Course
- Other

13. What profession do you work in? *

If you are retired or currently volunteering please put this.

Qualifications

Please list details of all academic and vocational qualifications. Please start with any courses you are currently studying and then continue in reverse chronological order.

14. Qualifications 1

Please enter date, Education/Courses/Training details, including institution and grade awarded. The text box will expand as you write:

15. Qualifications 2

Please enter date, Education/Courses/Training details, including institution and grade awarded. The text box will expand as you write:

16. Qualifications 3

Please enter date, Education/Courses/Training details, including institution and grade awarded. The text box will expand as you write:

17. Qualifications 4

Please enter date, Education/Courses/Training details, including institution and grade awarded. The text box will expand as you write:

Occupation

Please give details of your current and (where applicable) previous employment including volunteering roles.

18. Role 1

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

19. Role 2

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

20. Role 3

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

21. Role 4

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

22. Role 5

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

23. Role 6

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

24. Role 7

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

25. Role 8

Please include dates to and from and details of employer, job title and the nature of the role. The box will expand as you type.

About You

26. What are your reasons for wanting to join this course and what do you hope to gain from the training? *

The box will expand as you type.

27. Please give a brief personal history identifying significant life experiences and how they have impacted upon you. *

The box will expand as you type.

28. Have you ever had counselling or therapy, or experienced any mental health issues? *

The box will expand as you type

29. Additional Information: In addition, please provide any other information that you believe may support your application. *

The box will expand as you type

References

Please give details below of two references. (Please note each referee must have known you for a minimum period of three years and should not be a relation).

30. Ref 1 - First Name *

31. Ref 1 - Surname *

32. Ref 1 - Email Address *

All of our communication is by email where possible. If no email address is available, please type N/A and we will contact your referee on the contact number you have provided.

33. Ref 1 - Contact Numbers *

Please add the best number for us to contact your referee on

34. Ref 1 - Nature of relationship *

35. Ref 2 - First Name *

36. Ref 2 - Surname *

37. Ref 2 - Email Address *

All of our communication is by email where possible. If no email address is available, please type N/A and we will contact your referee on the contact number you have provided.

38. Ref 2 - Contact Numbers *

Please add the best number for us to contact your referee on

39. Ref 2 - Nature of relationship *

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